



# Whittlesea University of the Third Age Incorporated

## Annual General Meeting No. 19

August 19<sup>th</sup> 2021

Commenced 2.00pm via ZOOM

### Minutes

#### Welcome to Members and Guests:

The President, Glen Wall welcomed members and guests and recognised the Indigenous owners of the land and Elders past and present.

#### Members Present / Apologies:

A total of 65 members were present and 17 apologies were received.

Proxies were received from Geoff Grace and Nhug Tran. Both nominated the Secretary to vote on their behalf.

#### Minutes of 2020 Annual General Meeting:

Minutes of Annual General Meeting N<sup>o</sup> 18 were circulated and approved.

**Moved by:** Elaine Bateman

**Seconded by:** Beryl Clarke

**Carried**

#### Reports:

**President's Report – Glen Wall**

**Treasurer's Report – Peter Rodaughan**

#### Resolutions:

1. **Setting Annual Subscriptions**
2. **Setting Committee of Management size**
3. **A Special Resolution**

**Appointment of Committee for 2021/2022**

**Appointment of Auditor for 2021/2022**

**General Business**

**President's Report:** emailed to members. Glen Wall spoke to the Report.

Glen thanked members for allowing him the privilege of being the President of Whittlesea U3A.

Glen acknowledged and thanked Afroditi Toso for her 6 years of service as the Co-ordinator and thanked Natalie Lim for taking on the role of Co-ordinator as well as Communications Manager.

Glen acknowledged the good work of Peter Rodaughan as Venue Co-ordinator, particularly during covid-19 challenges.

Glen acknowledged the good work of Peter Cleary as the IT Co-ordinator, particularly with the ZOOM challenges.

Glen thanked the Victorian State Government, the Whittlesea council and other organisations for their support over the past 12 months.

Glen thanked the following local Members of Parliament for their continued support: Bronwyn Halfpenny MP, Lily D'Ambrosio MP, Craig Ondarchie MP, Andrew Giles MP and Rob Mitchell MP.

Glen thanked the Committee of Management, volunteer Tutors and Office & Support volunteers and asked all members to acknowledge the great work done by all who contributed to the success of Whittlesea U3A.

No Questions or Comments. Report accepted.

**Moved by:** Natalie Lim

**Seconded by:** Margaret Fyfe

**Carried**

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**Treasurer's Report:**

Peter acknowledged and thanked Yolanda Avery for her assistance over the past 12 months.

Peter advised that the running cost for each member is approximately \$90 per annum.

Peter advised that Whittlesea U3A had a surplus of \$10,627.20 for 2020/2021.

.No Questions or Comments. Report accepted.

**Moved by:** Peter Rodaughan

**Seconded by:** Kathy Lizio

**Carried**

**Resolutions:**

**1. Setting Annual Subscriptions:** Recommended by the Committee of Management that:

A fee structure to be set for 2022 as follows:

Full membership \$50.00 year	Associate member \$30.00 year
Full membership \$30.00 half year.	Associate member \$20.00 half year.
Full membership \$10.00 last term.	Associate member \$10.00 last term

**Moved by:** Peter Rodaughan

**Seconded by:** Heather Vella

**Carried**

**Questions and comments from members as listed:**

**Question: Rocel Bautista** – What is the meaning of Associate member?

**Answer:** Glen advised that members of another U3A are eligible to pay a discounted fee as an Associate member.

**Comment: Diana Torcaso** – Tutors don't pay membership fees. Volunteers shouldn't have to pay either.

**Comment:** Glen advised that volunteers don't have to pay membership fees.

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**2. Setting Committee of Management size.** Recommended by the Committee that:

The Committee of Management for 2021/2022 will consist of 10 members.

Four executive and six general committee members.

**Moved by:** Elaine Bateman

**Seconded by:** Natalie Lim

**Carried**

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**3. Special Resolution** to amend Rule 44 composition of Committee in the Whittlesea U3A Rules of Association to include the position of Vice-President 2 to enable a leadership succession plan for Whittlesea U3A to be implemented.

**Moved by:** Elaine Bateman

**Seconded by:** Natalie Lim

**Carried**

**Questions and Comments from members as listed:**

**Question: Judy O'Meara** – How would a second Vice President be included?

**Answer:** Glen advised that the 2<sup>nd</sup> Vice President would be elected by members.

**Question: Judy O'Meara** – Could someone nominate for the position, then become President?

**Answer:** Glen advised that a nominee for President would have to be in the position for 12 months before nominating for President.

**Question: Merilyn Numa** – Would the 1<sup>st</sup> Vice President have authority over the 2<sup>nd</sup> Vice President?

**Answer:** Glen advised that both positions would have equal authority but different responsibilities. Neither would automatically become President. Both would have the opportunity to stand for the position and be elected by the members.

**Question: Lorraine Palmer** – How are the job allocations going to be set out?

**Answer: Glen** – Ongoing planning will look at responsibilities of both Vice Presidents.

**Question: Christine Czerny** – Would the overall committee be changed to five executives?

**Answer: Glen** – Yes. New Vice President position needs to be approved by Consumer Affairs.

**Question: Shoukry Sidrak** – Will a job description be available?

**Answer: Glen** – Yes, information will be provided. Future plans will include this process.

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### **Appointment of Committee of Management for 2021/2022**

Past President Beryl Clarke asked the current Committee of Management to stand down. Beryl thanked the outgoing Committee members for their hard work during these difficult times.

Beryl stated that all nominations for the 2021/2022 Committee of Management had been received by the Secretary according to the Rules. The following nominations were received:

#### **Executive Committee Members:**

<b>President</b>	Glen Wall
<b>Vice President</b>	Kathy Lizio
<b>Secretary</b>	Elaine Bateman
<b>Treasurer</b>	Peter Rodaughan

#### **General Committee Members:**

Kevin Whelan, Natalie Lim, Michael Murray, Yolanda Avery, Christine Czerny. (one vacancy remains).

As all of the positions were unopposed, Beryl stated that she was pleased to declare the listed nominees duly elected as the 2021/2022 Committee of Management and introduced each newly appointed Committee member to the members in attendance.

Beryl handed the meeting back to the President, Glen Wall.

Glen thanked Beryl for introducing the Committee of Management for 2021/2022.

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### **Appointment of Auditor**

Confirmation of the Appointment of: Mr Raj Vyrilingam B Com F.C.A.C.F. as honorary Auditor for 2021/2022.

**Moved:** Peter Rodaughan

**Seconded:** Margaret Mitten

**Carried**

## **General Business:**

Glen advised that the following Sub-Committees would be formed to support the Committee of Management

Finance Sub-Committee  
Communications Sub-Committee  
Planning Sub-Committee  
Partnership Management Sub-Committee  
Grants Sub-Committee

## **Future plans. The following issues need to be addressed over the next 12 months.**

Limited capacity in venues 'social distancing'

Challenges with using technology to connect with classes and other members

Fear of meeting face to face and becoming comfortable staying at home

Creating a point of access for U3A members to source information on COVID safety, vaccination regimens, safety in public, venues and improve levels of digital literacy to support engagement

Growing isolation and loss of Community connection

## **Questions and comments from members as listed:**

### **Redevelopment of Peter Lalor College:**

**Question: Diana Torcaso** – Has the plan for the development of PLC been approved?

**Answer: Glen** – The Minister has signed off for the refurbishment of the site and occupancy has been approved.

**Comment: Diana Torcaso** – The Men's Shed are currently occupying the site.

**Answer: Glen** – The Men's Shed will continue to operate in the current site.

**Question: Maree Ades** – Will there be space for the children's autism school?

**Answer: Glen** – There will be room for all organisations in the space. All areas will be fenced off.

**Comment: Gerry Fay** – A Sub-Committee has been set up with all organisations.

**Question: Lorraine Palmer** – How is the redevelopment costed? Will the Education Department pay for all of it?

**Answer: Glen** – The Department of Education owns the land. Funding will be provided by the Victorian State Government for the whole development.

**Question: Lorraine Palmer** – Will the timing be delayed because the funding from the government?

**Answer: Glen** – It is understood that funding has been allocated and may be released in stages.

**Question: Diana Torcaso** – Do the Men's Shed have to pay for the reconstruction of the building?

**Answer: Glen** – No, the costs will be covered by the government grant.

**Question: Ann Sangwell** – Are we going to have 2 exits at the PLC site?

**Answer: Glen** – Yes, there will be 2 exits.

**Question: Maree Ades** – Will there be disability access?

**Answer: Glen** – Yes, there will be disability access, including ramps.

## **Classes on ZOOM**

**Question: Judy O'Meara** – Is there support for Tutors when classes may not be able to be held face to face and need to be held by zoom?

**Answer: Glen** – Agree that we need to be flexible. Support is being provided to Tutors.

**Comment: Beryl Clarke** – It's very difficult to set up art classes via zoom.

**Comment: Glen** – Other U3As have had the same issue.

**Comment: Natalie Lim** – Holding classes on zoom is not always practical so it is up to the Tutor whether they want to proceed with zoom classes.

## **General**

**Comment: Anne Carbis** – Thank you to Natalie Lim for providing information via WOTZON and emails on a regular basis.

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## **Conclusion:**

Glen thanked everyone for attending the 2021 Annual General Meeting and supporting Whittlesea U3A throughout the past year. He stated that we look forward to the next 12 months.

**Glen closed the meeting at 4.10pm**

Provisional Date for Annual General Meeting No.20 – Thursday 25<sup>th</sup> August 2021 at 200pm