

Whittlesea U3A Inc.
P.O. Box 1157
LALOR Vic
3075



ABN 91 617 395 831
A0042367P

Notice of Annual General Meeting

12th August 2022

Dear Member,

We will be holding our 2022 Annual General Meeting at 10:00 am on Monday 5th September 2022 at Epping RSL Harvest Home Road Epping.

Reports on the activities of Whittlesea U3A Inc. for the financial year to 30th June 2022 will be presented to the meeting followed by the striking of subscriptions and the size of the Committee of Management for the following year. The election of the Committee of Management will then be held.

All Committee positions will be declared vacant and are open to any financial member to be nominated. If you are interested in standing for office and becoming a member of the Whittlesea U3A Committee of Management, please feel free to discuss the various committee roles with the relevant current Committee member and put your name forward.

Nominations will be required for the following positions:

- President
- Vice-
- President x 2
- Secretary
- Treasurer
- General Members x 5

All nominations are to be made using the enclosed form and must be received by the President by the close of business (4:00pm) Monday 29th of August 2022.

Regards

Glen Wall
PRESIDENT



Peter Lalor Campus
34 Robert St, Lalor, Vic, 3075
Mobile: 0422 852 593
Email: president@whittleseau3a.org.au
Office 9464 1339 (Leave a message)

Arranging Proxy Voting

If a member is unable to attend the Annual General Meeting they are entitled to appoint a proxy to vote on their behalf. The rules relating to proxy voting are:

34 Proxies (Excerpt from model rules)

- (1) A member may appoint another member as his or her proxy to vote and speak on his or her behalf at a general meeting other than at a disciplinary appeal meeting.
- (2) The appointment of a proxy must be in writing and signed by the member making the appointment.
- (3) The member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf, otherwise the proxy may vote on behalf of the member in any matter as he or she sees fit.
- (4) If the Committee has approved a form for the appointment of a proxy, the member may use any other form that clearly identifies the person appointed as the member's proxy and that has been signed by the member.

If you are intending to appoint another member as your proxy, please inform one of the following of your intent: -

President (Glen Wall)	president@whittleseau3a.org.au
Vice President (Kathy Lizio)	kathylizio@bigpond.com
Treasurer (Peter Rodaughan)	treasurer@whittleseau3a.org.au

Without this notification, confirmation will be needed by contacting you either by telephone or email prior to the meeting.

Proxy Voting Authority

I, _____ Membership No _____
(Member's Name) (Member's Number)

authorize _____ to vote on my behalf at the
(Member being granted power of proxy)

2022 Whittlesea U3A Inc. Annual General Meeting.

I can be contacted on phone: _____ or email: _____ to confirm my action.

Member's Signature _

If there is a specific way in which you wish your proxy to vote, please state that here.

I wish my proxy to vote as they see fit or I wish my proxy to vote for (Please write your directions below)

Election of Committee for 2022 — 2023

Nominations for positions on the Committee of Management are called for and need to be filled in with the correct signatures and lodged with the President no later than 4:00pm Monday 29th August 2022. This is to enable members who are arranging proxy votes to direct their agent to vote in a specific way if they wish to.

All positions will become vacant and as per our rules “A member is eligible to be elected or appointed as a committee member if the member is entitled to vote at a general meeting.”

(Excerpt from model rules)(2) An eligible member of the Association may—

- (a) Nominate himself or herself; or
- (b) With the member's consent, be nominated by another member.

We would especially welcome nominations from members who have not served on the Committee before to get involved. It is extremely important for the future of our Association to continue to welcome members with fresh ideas into the Committee of Management.

Elected Executive Committee: -

President	Vice President	Secretary	Treasurer
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General Committee Members

(Excerpt from model rules) (1)The annual general meeting must by resolution decide the number of ordinary members of the Committee (if any) it wishes to hold office for the next year



Nomination Form for the election of Committee of Management 2022 - 2023

Election of Committee of Management

Position.....

Name of Nominee (print name)..... Signature of Nominee

.....Member No..... Proposed by (print name)Member

No..... Proposer’s signature

Completed form to be received by the Secretary by 4:00pm on 29th August 2022

Glen Wall
PRESIDENT
Email: president@whittleseau3a.org.au