

# Annual General Meeting 2023



Moto: "SHARING OF SKILLS, KNOWLEDGE & FRIENDSHIP"

## Annual Report 2022 / 2023



**Agenda of Annual General Meeting N° 21  
Held September 4<sup>th</sup>, 2023  
Epping RSL  
195 Harvest Home Rd, Epping VIC 3076  
Commencing at 10:00 am.**

**Acknowledge the Traditional Owners of the land**

On Behalf of all here present Whittlesea U3A acknowledges the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present, and the Aboriginal Elders of other communities who may be here today.

**Welcome to Members and Guests.**

**Members Present and Apologies.**

**Minutes of Annual General Meeting No 20**

**Business arising from the minutes of Annual General Meeting No 20**

**Reports**

President  
Financial Report – Treasurer

**Resolutions**

**1. Setting annual subscriptions**

Recommended by the Committee that:

- A fee structure to be set for 2024 as follows:

Full membership fee \$60 year  
Full membership fee \$40 half year  
Full membership fee \$20 fourth term 2024  
One off establishment fee of \$5 for new members in 2024.

**2. Setting Committee of Management size.**

Recommended by the Committee that: The Committee of management for 2023/2024 will consist of 10 members:

. President  
Vice President  
Vice President  
Secretary  
Treasurer  
5 General Committee members.

**Election of Committee for 2023/2024**

**Appointment of Auditor**

Confirm the Appointment of Mr Raj Vytilingam B.Com. F.C.A.C.F. as Honorary Auditor for 2023/2024.

**General Business - Discussion on Whittlesea U3A Plans for the Future**

**Close Annual General Meeting and commence September Morning Tea.**



**Agenda of Annual General Meeting N° 20**  
**Held September 5<sup>th</sup>, 2022**  
**Epping RSL**  
**195 Harvest Home Rd, Epping VIC 3076**  
**Commencing at 10:00 am.**

**Welcome to Members and Guests.**

The President Glen Wall welcomed members and guests and recognised the traditional owners of the land and Elders past present and emerging.

**Members Present and Apologies.**

A total of 84 members were present and 15 apologies were recorded.

Proxies were received but not required to be acted on.

**Minutes of the 2021 Annual General Meeting:**

Minutes of the Annual General Meeting No 19 were circulated and approved.

Moved by: Natalie Lim

Seconded by: Christine Czerny

**Business arising from the minutes of Annual General Meeting no 19**

No business arising

**Presidents Report**

The President's report was circulated and Glen Wall spoke to the Report.

Glen reported that 2022 was the 20th Anniversary of Whittlesea U3A and that it was a successful year under challenging circumstances. Meeting the challenges of operating under COVID-19 Pandemic restrictions and the success of Whittlesea U3A continuing to provide members with a range of classes and activities using online access technology and in class as restrictions permitted.

Membership was maintained above 600 members as Whittlesea U3A provided in excess of 100 activities.

Glen acknowledged the dedication and commitment of the 68 Tutor / Leaders and the willingness of our members to participate in these classes and activities which enabled Whittlesea U3A to have a successful 2021/22 year.

Glen thanked the management team, membership support volunteers and particularly the Tutors / Leaders for their dedication, passion and commitment.

No Questions or Comments. Report accepted.

Moved by: Peter Cleary

Seconded by: Mary Renshaw

Carried

### **Treasures Report**

Peter reported that the Income from Operations for 2021/2022 was \$51,161.54 from the sources shown in the financial reports.

The operating expenses for 2021/22 were \$53,250.46.

The financial reports shows a Net Operating Loss for the 2021/22 year of (\$2,087.09).

No Questions or Comments. Report accepted

Moved by Peter Rodaughan

Seconded By: Kathy Lizio

Carried

### **Resolution**

#### **Appointment of Auditor**

Confirm the Appointment of Mr Raj Vytilingam B.Com. F.C.A.C.F. as Honorary Auditor for 2022/2023.

Moved by Peter Rodaughan

Seconded by: Natalie Lim

Carried.

### **Resolution**

#### **Setting 2023 Annual Membership Fees**

Recommended by the Committee that:

A fee structure to be set for 2023 as follows:

Full membership fee \$60 year

Full membership fee \$30 half year

Full membership fee \$10 fourth term 2023.

Moved by: Peter Rodaughan Treasurer

Seconded by: Ann Carbis

Carried.

### **Resolution**

Setting Committee of Management size.

Recommended by the Committee that:

The Committee of Management for 2022/23 will consist of 10 members:

President

Vice President 1

Vice President 2

Secretary

Treasurer

General Committee 5.

Moved by: Kevin Whelan

Seconded by: Heather Vella

Carried

### Appointment of Committee of Management for 2022/23

Past President Brenda Gorley took the chair to preside over the election of the Committee of Management for 2022/23 and asked the 2021/22 Committee of Management to stand down. Brenda announced that all nominations for the 2022/23 Committee of Management had been received by the Secretary according to the rules. The following nominations were received:

President:	Glen Wall
Vic President:	Kathy Lizio
Vice President:	Natalie Lim
Secretary:	Jodie Lang
Treasurer:	Peter Rodaughan
General Committee:	Kevin Whelan
	Christine Czerny
	Peter Cleary
	Marion Gaylard
	Kumar Emilianus Chandrakumar

As there was only one nomination for each position the nominees were declared elected to form the 2022/23 Committee of Management.

**Glen Wall President** Thanked Brenda and thanked the members for entrusting him with the leadership of Whittlesea U3A for the next twelve months.

**General Business** - Discussion on Whittlesea U3A Plans for the Future

**Annual General Meeting closed at 11:10am and commence September Morning Tea.**

## PRESIDENT'S REPORT



I am pleased to report to the 2023 Whittlesea U3A Annual General Meeting that the dedication and commitment of our 84 Tutor / Leaders and the willingness of our members to participate in our classes and activities has led to the 2022 /23 year being a successful one. The success is evidenced by growth in membership to 691 and the offering of 146 Classes and Activities.

I would like to acknowledge and thank our volunteer management team, committee, membership support volunteers and particularly our Volunteer Tutors / Leaders for their dedication, passion and commitment to ensure Whittlesea U3A had a successful 2022/23.

Most importantly, a thank you to the members for continuing to attend classes / activities, and the smiling faces and chatter I have observed is proof that you enjoy the benefits of your memberships

### WHITTLESEA U3A STRATEGY AND IMPLEMENTATION PLAN FOR 2023 TO 2026

The primary focus of the 2018-23 Whittlesea U3A Strategy Plan was an objective that we would have a dedicated long-term permanent base in the Lalor / Thomastown area supplemented by a presence at the May Road Senior Citizens Centre and a base in the Mernda Doreen area. These objectives have been realised with the completion of a long-term occupancy agreement on the Peter Lalor College site in Robert St Lalor and completion of an agreement with the City of Whittlesea Council to be a provider of activities for older people at the new Mernda Seniors Support Centre.

In addition, we have increased the number of classes and activities in the Township of Whittlesea.

### PETER LALOR CAMPUS – BUILDING PROGRAM AND TERMS OF LEASE

An agreement with the Department of Education for both Whittlesea U3A and Lalor and District Men's Shed has been signed that will provide both organisations long term occupancy of their respective areas on very favourable conditions. The agreement provides occupancy under a lease for initially a ten (10) year period with two (2) further options of additional five (5) year terms. Total occupancy Twenty (20) years.

The Victorian Building Authority (VSBA) are in the process of appointing Builders. It is expected that the building will be ready for occupancy within twelve (12) months.

### CITY OF WHITTLESEA MERNDA SOCIAL SUPPORT CENTRE

Whittlesea U3A has been selected as one of three organisations to provide day social and health and wellbeing support for older residents living in the rapidly growing northern suburbs at the Mernda Senior Support Centre. (Located next to the Mernda Village Community Activity Centre). It has been recognised that Whittlesea U3A Classes and Activities support older people - to maintain their independence and participate socially in the community.

### WHITTLESEA SENIORS LINK UP INITIATIVE.

The Whittlesea Seniors Link up initiative has been formalised as a partnership between City of Whittlesea Ageing Well Team, Whittlesea U3A, Yarra Plenty Regional Library and Y Whittlesea to deliver collaboratively, activities for seniors in the City of Whittlesea. As a partner, Whittlesea U3A will increase involvement in the management of the 'Community Connectors' program, Co-design and develop with the partners the training module for the Community Connectors program and strengthen the Whittlesea U3A website to the Whittlesea Seniors Link up site which will enhance awareness of Whittlesea U3A classes and activities in the broader community.

### **THE WHITTLESEA U3A “TECHNOLOGY – DIGITAL SKILLS MENTORING PROGRAM”**

The Whittlesea U3A “Technology – Digital Skills Mentoring Program” has continued this year and is provided at the Peter Lalor Campus, Lalor Library, Thomastown Library, May Road Seniors Centre, Estia South Morang and online.

I would like to acknowledge and thank the Digital Skills Mentoring program team of Janice Boswell, Peter Cleary, Gavin Trigg, Peter Rodaughan, Shoukry Sidrak and Kathy Lizio for their good work. I acknowledge their commitment and patience in leading this program and sharing the programs with other U3As in Victoria.

### **WALKING FOOTBALL PROGRAM**

Whittlesea U3A entered Walking Football teams in the 2022 Pan Pacific Games in Queensland, which provided the team members with a memorable experience and an opportunity to match their Walking Football skills with others. Even though our teams did not win a game the team members enjoyed the experience and Walking Football teams have been entered in the Australian Masters Games 2023 to be held in Adelaide.

I would like to acknowledge the good work of Walking Football program leaders Gerry Fay, Michael Trim and Con Constantinou as well as the support of the City of Whittlesea Ageing Well Team.

### **CLASS COORDINATOR AND COMMUNICATION WITH MEMBERS**

I would like to thank Natalie Lim and her support team for the scheduling and smooth running of classes and activities. Communications with members is extremely important, I would like to acknowledge Natalie’s excellent work in producing the weekly “WOTZON”, and keeping members informed of class changes.

### **VENUE COORDINATION**

I would like to thank the Venue Coordinator, Christine Czerny, for working closely with venue providers to ensure Whittlesea U3A had sufficient venues to deliver classes and activities and Peter Cleary for his management of ZOOM licences for scheduling ZOOM classes and managing the Whittlesea U3A IT network and the Peter Lalor Campus facilities.

I would like to acknowledge and thank the City of Whittlesea for their continuing commitment to collaborating with Whittlesea U3A to offer activities for seniors and their providing of venues and funding support.

### **GRANT FUNDING SUPPORT**

Whittlesea U3A has received funding support of \$28,947 from the following organisations:

Harcourt Rata & Co	\$ 1,000.00 (Pan Pacific Games Qld)
EPHC Doreen (Podiatry)	\$ 250.00 (Pan Pacific Games Qld)
City of Whittlesea Seniors Support Grant	\$ 13,689.00
Seniors Digital Literacy	\$ 1,008.78
Multicultural Seniors Support 2021-25	\$ 2,000.00
Telstra Digital Literacy Pilot Project	<u>\$11,000.00</u>
Total	<u>\$28,947.78</u>

I thank those organisations for their financial support.

### **COLLABORATIONS WITH OTHER ORGANISATIONS**

Whittlesea U3A has continued to strengthen partnering arrangements with other organisations. These partnerships have significantly contributed to the development of new classes and activities. I thank Yarra Plenty Regional Library, Y Whittlesea, DPV Health, Ethnic Community Council of Victoria, NBN Community Support Team, Football Victoria, Estia Health South Morang, Sherwin Rise, Lalor and Districts Men’s Shed, Epping RSL and Whittlesea Town Crier for their support.



### **SUPPORT FROM MEMBERS OF PARLIAMENT**

On behalf of the members, I would like to acknowledge the support Whittlesea U3A has received from our State Members of Parliament: Bronwyn Halfpenny MP, Lily Di Ambrosio MP, Craig Ondarchie MP and Fiona Pattern MP. I would also like to acknowledge the support Whittlesea U3A has received from our Federal Members of Parliament: Andrew Giles MP and Rob Mitchell MP.

### **THANK YOU TO MEMBERS**

I would like to thank the members for their support and willing participation in classes and activities and to those members who have called, messaged or emailed comments of appreciation of the classes and activities provided. The Committee, Volunteers and Tutor / Leaders appreciate your comments.

### **CONCLUSION**

In conclusion, as the 2022/23 President of Whittlesea U3A I believe the 2022/23 Whittlesea U3A committee has successfully continued to provide opportunities for seniors in the City of Whittlesea to learn, teach, share, socialise, and communicate and to give mutual support to each other in a friendly, fun environment, regardless of ethnicity, religion, political persuasion, ability or disability. I am proud to lead this wonderful organisation.



**Glen Wall**

**President-Whittlesea U3A Inc.**

## Financial Report 2022/23 Treasurer

The Whittlesea U3A Income for Operations 2022/2023 was \$85,989.26 from the sources shown in the financial reports.

The operating expenses for 2022/23 were \$76,181.06.


The financial reports shows a Net Operating Profit for the 2022/23 year of \$8,835.09).

<b>Whittlesea U3A Inc</b> PO BOX 1157 LALOR VIC 3075 <b>Profit &amp; Loss Statement</b> July 2022 To June 2023		
<b>Income</b>		
Membership subscription	\$33,990.00	
Enrolment Fee	\$5,343.00	
Activity Participant's Payment	\$6,146.40	
Raising Money	\$6,661.31	
Donations/Gift	\$4,482.21	
Merchandise	\$418.56	
Grants	\$28,947.78	
<b>Total Income</b>		<b>\$85,989.26</b>
<b>Expenses</b>		
General Expenses	\$61.85	
Office Stationery	\$1,575.74	
Postage	\$453.93	
PLC Sundries	\$5,879.20	
Almoner	\$150.00	
Catering	\$7,118.57	
Promotion	\$1,914.97	
Communications	\$17,541.29	
Venues	\$19,910.57	
Class / Course Costs	\$1,998.72	
Technology Resources	\$1,940.32	
Excursions	\$14,648.11	
Financial Institutions' Fees	\$319.71	
Operational / Statutory Fees	\$2,668.08	
<b>Total Expenses</b>		<b>\$76,181.06</b>
Operating Profit		\$9,808.20
Other Income		
Bank Interest	\$27.48	
Total Other Income		\$27.48
<b>Net Profit/(Loss)</b>		<b>\$9,835.68</b>

Whittlesea U3A Inc			
PO BOX 1157 LALOR VIC 3075			
<b>Balance Sheet</b>			
As of June 2023			
Assets			
Westpac Cheque Account		\$100.00	
Bendigo Bank Saving Account		\$12,159.28	
Bendigo Bank Debit Card		\$30.00	
Bendigo Bank Donations Account		\$795.00	
Product Sales / Settlement		\$30.00	
PayPal		\$8.47	
Petty Cash			
May Road Petty Cash	\$43.00		
PLC Petty Cash	\$116.75		
Total Petty Cash		\$159.75	
Merchandise			
Polo Shirts	\$481.69		
E-Book Publishing	\$241.29		
Lanyards	\$1,386.00		
Electronic Resource	\$235.00		
Total Merchandise		\$2,343.98	
Undeposited Funds Account		\$500.00	
Bonds			
Y.P.R.L. Bond	\$150.00		
C.of W. Venues Hire	\$100.00		
Laurimar CAC	\$400.00		
Aitken Hill C.C. [Hume Council]	\$200.00		
Total Bonds		\$850.00	
Non Current Assets			
Computers at cost	\$13,032.51		
PLC Relocation	\$22,893.89		
Total Non Current Assets		\$35,926.40	
Total Assets		\$52,902.88	
Liabilities			
Region Grant		\$622.49	
Net Assets		<b>\$52,280.39</b>	
Equity			
Retained Earnings		\$42,444.71	
Current Year Earnings		\$9,835.68	
Total Equity		<b>\$52,280.39</b>	

**AUDITORS REPORT**

In my opinion, the Financial Statements representing the Profit & Loss Account and Balance Sheet of Whittlesea U3A for the year ended 30th June 2023 give a true and fair view of the results of for the year and the state of affairs of Whittlesea U3A Inc as at 30th June 2023.

  
 Raj Vytilingam B. Com. F.C.A C.F.I  
 (Honorary Auditor)

