

Annual General Meeting 2024



Moto: "SHARING OF SKILLS, KNOWLEDGE & FRIENDSHIP"

Annual Report 2023 / 2024

Agenda of Annual General Meeting N° 22

Held September 2th, 2024

Epping RSL

195 Harvest Home Rd, Epping VIC 3076

Commencing at 10:15 am.

Acknowledge the Traditional Owners of the land

Whittlesea U3A acknowledges the Traditional Owners of the land on which we are meeting. We pay our respects to their Elders, past and present, and the Aboriginal Elders of other communities who may be here today.

Welcome to Members and Guests.

Members Present and Apologies.

Minutes of Annual General Meeting No 21

Business arising from the minutes of Annual General Meeting No 21

Reports

President

Financial Report – Treasurer

Resolutions

1. Setting annual subscriptions

Recommended by the Committee that:

- A fee structure to be set for 2025 as follows:

Full membership fee \$60 year

Full membership fee \$40 half year

Full membership fee \$20 fourth Term 2025

One off establishment fee of \$5 for new members in 2025;.

2. Setting Committee of Management size.

Recommended by the Committee that:

- The Committee of management for 2024/2025 will consist of 10 members:

President

Vice President

Vice President

Secretary

Treasurer

5 General Committee members.

3. General Business

4. Election of Committee for 2024/2025

5. Address by Incoming President - Discussion on Whittlesea U3A Plans for the Future

Close Annual General Meeting and commence September Morning Tea.

Minutes of Annual General Meeting N° 21
Held September 4th, 2023
Epping RSL
195 Harvest Home Rd, Epping VIC 3076
Commencing at 10:00 am.

Welcome to Members and Guests.

The President Glen Wall welcomed members and guests and recognised the traditional owners of the land and Elders past present and emerging.

Members Present and Apologies.

A total of 88 members were present and 44 apologies were recorded.

Proxies were received but not required to be acted on.

Minutes of the 2022 Annual General Meeting:

Minutes of the Annual General Meeting No 20 were circulated and approved.

Moved by: Beryl Clarke

Seconded by: Anne Heafield

CARRIED

Business arising from the minutes of Annual General Meeting no 20

No business arising

Presidents Report

The President's report for 2022 was circulated and Glen Wall spoke to the Report.

- Establishment of second home at PLC with its new development has been approved as a joint venture with Men's Shed. Acknowledge the State Government's role and input in this.
- Mernda SS Centre – built and help to meet the needs of the residents in the Mernda Doreen corridor.
- Acknowledge the work of all Whittlesea U3A members, the Committee of Management
- Acknowledged and thanked the support of Whittlesea U3A supporters including local businesses, members of City of Whittlesea council and Federal and State governments.

No Questions or Comments. Report accepted.

Moved by: Bryan McNally

Seconded by: Beryl Clarke

CARRIED

Treasures Report

Treasurer spoke to the report explaining graphs and both income and expenditure.

No Questions or Comments. Report accepted

Moved by Peter Rodaughan

Seconded By: Peter Cleary

CARRIED

Resolution

Appointment of Auditor

Confirm the Appointment of Mr Raj Vytilingam B.Com. F.C.A.C.F. as Honorary Auditor for 2022/2023.

Moved by Peter Rodaughan

Seconded by: Anne Heafield

CARRIED.

Resolution 1

Setting Committee of Management size.

Recommended by the Committee that:

The Committee of Management for 2023/24 will consist of 12 members:

President

Vice President 1

Vice President 2

Secretary

Treasurer

General Committee 7.

Moved by: Marion Gaylard

Seconded by: Mary Renshaw

CARRIED

Resolution 2**Setting 2024 Annual Membership Fees**

Recommended by the Committee that:

- A fee structure to be set for 2024 as follows:

Full membership fee \$60 year

Full membership fee \$40 half year

Full membership fee \$20 fourth term 2024

One off establishment fee of \$5 for new members in 2024.

Moved by: Peter Rodaughan Treasurer

Seconded by: Christine Czerny

CARRIED.

Appointment of Committee of Management for 2023/24

Bronwyn Halfpenny M.P. took the chair to preside over the election of the Committee of Management for 2023/24 and asked the 2022/23 Committee of Management to stand down. Bronwyn announced that all nominations for the 2023/24 Committee of Management had been received by the Secretary according to the rules. The following nominations were received:

President:	Glen Wall
Vic President:	Kathy Lizio
Vice President:	Natalie Lim
Secretary:	Jodie Lang
Treasurer:	Peter Rodaughan
General Committee:	Kevin Whelan
	Christine Czerny
	Peter Cleary
	Marion Gaylard
	Kumar Emilianus Chandrakumar

As there was only one nomination for each position the nominees were declared elected to form the 2023/24 Committee of Management.

Glen Wall President Thanked Bronwyn and thanked the members for entrusting him with the leadership of Whittlesea U3A for the next twelve months.

General Business – Discussion covering the following points:

- How does Whittlesea U3A compare to other U3As in Victoria?
- Suggestion from the floor of the provision of more fundraising in 2024 to assist with the general running of the organisation. This was taken favourable by the floor with some members offering to help.
- Discussion on the programs government – local, state and federal have in place to assist members of the community in cases of financial hardship.

Annual General Meeting closed at 11:10am and commence September Morning Tea.

PRESIDENT'S REPORT



I am pleased to report to the 2024 Whittlesea U3A Annual General Meeting of Members that the dedication and commitment of our 88 Tutor / Leaders to deliver classes and the willingness of our members to participate in these classes and activities has enabled me to report that the 2023 /24 year has been another successful year. The success is evidenced by growth in membership to 809 as of 20th August 2024 and the offering of over 150 Classes and Activities.

I would like to acknowledge and thank our Volunteer management team, committee, membership support volunteers and particularly our Volunteer Tutors / Leaders for their dedication, passion and commitment to ensure Whittlesea U3A had a successful 2023/24.

Most importantly, a thank you to the members for continuing to attend classes / activities and continuing to tell their friends of the benefits of being a member of Whittlesea U3A. After seven years as President of Whittlesea U3A I have advised the Committee of Management that I will not be nominating for the position of President at the 2024 Annual General Meeting. I have enjoyed the role as President and believe a lot has been achieved. We now have over 800 members, 88 Volunteer Tutors and offer in excess of 150 classes and activities. Whittlesea U3A is respected in the City of Whittlesea as a major provider of lifelong learning and engaging activities for seniors.

My role as Chair of U3A Australia, and the opportunity to advocate to Government on behalf of the U3A organisation has caused me to rethink where can I best contribute to Whittlesea U3A. I have nominated for a committee position and continue to support Whittlesea U3A sourcing resources and strengthening its connection with other organisations to assist in assuring that Whittlesea U3A is well resourced into the future.

I thank you, the members and the current and past Committees, that have supported me over my term as President. I have been proud to be your President.

WHITTLESEA U3A STRATEGY TO “PROVIDE CLASSES AND ACTIVITIES” IN THE GROWTH AREAS OF THE CITY OF WHITTLESEA

In addition to the long-term classes and activities offered in the Lalor, Thomastown and Epping areas additional Classes and Activities are now being offered at Mernda Senior Support Centre, Wollert and Beveridge.

In collaboration with Sherwin Rise (Keyton) Retirement Village, Northern Health, DPV Health, Arcare and RMIT University new classes and Activities are being piloted and added to Whittlesea U3A Class Calendar.

The close working relationship with the City of Whittlesea Ageing Well Team and their support by providing venue access and funding through Grant programs continues and I thank them.

PETER LALOR CAMPUS – BUILDING PROGRAM PROGRESS

Building work commenced early in 2024 and current estimates are the work for Lalor and Districts Men's Shed to occupy the space allocated to them will be completed in January / February 2025 and the work for Whittlesea U3a will be completed for occupancy in April 2025.

The occupancy of this facility will increase the capacity of Whittlesea U3A to deliver classes, support class leaders and reduce venue costs in the future. Agreement to occupy is for a ten (10) year period initially with two (2) further options of additional five (5) year terms. Total Twenty (20) years.

THE WHITTLESEA U3A “TECHNOLOGY – DIGITAL SKILLS MENTORING PROGRAM”

Whittlesea U3A has continued to collaborate with RMIT University and U3A Australia to further develop the “Technology – Digital Skills Mentoring Program”. The work of the U3A Digital Mentors and the positive impact they have had on supporting members’ effective use of their mobile phones, iPAD and computers has been recognised in papers published by RMIT University.

The Digital skills Mentoring program was again successfully delivered at Peter Lalor Campus, Lalor Library, Thomastown Library, May Road Seniors Centre, Estia South Morang and online.

I would like to acknowledge and thank the Digital Skills Mentoring program team of Janice Boswell, Peter Cleary, Gavin Trigg, Peter Rodaughan, Shoukry Sidrak and Kathy Lizio for their good work. I acknowledge their commitment and patience in leading this program and sharing the programs with other U3As in Victoria.

WALKING FOOTBALL PROGRAM

Whittlesea U3A entered Walking Football teams in the 2023 Masters Games in Adelaide, which provided the team members with a memorable experience and an opportunity to match their Walking Football skills with others. Even though our teams did not win a game the team members enjoyed the experience.

I would like to acknowledge the good work of Walking Football program leaders Gerry Fay, Peter Petrou, Jimmy O'Neill, Marita Suing and Maria Veerasamy as well as the support of the City of Whittlesea Ageing Well Team.

CLASS COORDINATOR AND COMMUNICATION WITH MEMBERS

I would like to thank Natalie Lim and her support team for the scheduling and smooth running of classes and activities. Communications with Members is extremely important, I would like to acknowledge Natalie’s excellent work in producing the fortnightly “WOTZON”, and keeping members informed of class changes. In addition, a second fortnightly communication “Breaking News” has been introduced which provides members with interest and valuable information from Whittlesea U3A partnering organisations.

MEMBER MANAGEMENT SYSTEM

No U3A can operate effectively without an online members management system. Our current system U-MAS is managing in excess of 800 member records and 150 classes and activities providing members with online access and office volunteers with manual access. I would like to thank the Membership Management Co-ordinator Kevin Wheelan for his successful management of U-MAS for Whittlesea U3A and acknowledge his leadership of the U-MAS User Group for U3A Network Vic.

VENUE COORDINATION

I would like to thank the Venue Coordinator Chris Czerny for working closely with venue providers to ensure Whittlesea U3A had sufficient venues to deliver classes and activities and Peter Cleary for his management of ZOOM licences and scheduling ZOOM classes as well as managing the Whittlesea U3A IT network and the Peter Lalor Campus facilities.

I would like to acknowledge and thank the City of Whittlesea for their continuing commitment to collaborating with Whittlesea U3A to offer activities for seniors and providing venues and funding support.

COLLABORATIONS WITH OTHER ORGANISATIONS

Whittlesea U3A has continued to strengthen partnering arrangements with other organisations. These partnerships have significantly contributed to the development of new classes and activities. I thank Yarra Plenty Regional Library, Y Whittlesea, DPV Health, NBN Community Support Team, Sherwin Rise (Keyton), Football Victoria, Estia Health South Morang, Lalor and Districts Men's Shed, Epping RSL, Arcare and Whittlesea Town Crier for their support.

GRANT FUNDING AND PROJECT SUPPORT

Whittlesea U3A has received funding support of \$50,548.48 from the following organisations:

Com Bank Community Grant	\$250.00
City of Whittlesea Seniors Club Grant	\$17,069.98
Department of Industry.	\$2,500.00
Department of Families, fairness and Housing	\$2,000.00
NBN Digital Mentor Pilot Project	\$10,000.00
Merri-Bek Libraries Tech Café project	\$14,000.00
U3A Network Vic.	\$1,482.68
U3A Network Vic Digital Mentor Guides.	\$1,945.82
Volunteer Support Grants [Aust Fed Gov].	\$1,000.00
Design Noir [Urban Markets]	<u>\$300.00</u>
Total Grants	<u>\$50,548.48</u>

I thank those organisations for their financial support.

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INTRODUCTION OF WHITTLESEA U3A ACTIVITIES INTO A WELLNESS LOUNGE AT NORTHERN HOSPITAL.

It is pleasing to report that Whittlesea U3A is providing Whittlesea U3A activities in a Northern Hospital Wellness Lounge program. The program is a pilot program focusing on supporting patients with activities between appointments and whilst in hospital. This is an innovative initiative which is benefiting both Northern Health patients and Whittlesea U3A. I thank Kathryn Deal and Peter Rodaughan for their leadership of this program.

SUPPORT FROM MEMBERS OF PARLIAMENT

On behalf of the members, I would like to acknowledge the support Whittlesea U3A has received from our State Members of Parliament: Bronwyn Halfpenny MP, and Lily Di Ambrosio MP as well as from Federal Members of Parliament: Andrew Giles MP and Rob Mitchell MP.

THANK YOU TO MEMBERS

I would like to thank the members for their support and willing participation in classes and activities and to those members who have called, messaged or emailed comments of appreciation of the classes and activities provided. The Committee, Volunteers and Tutor / Leaders appreciate your comments.

In conclusion, as the 2023/24 President of Whittlesea U3A I believe the 2023/24 Whittlesea U3A committee has successfully continued to provide opportunities for seniors in the City of Whittlesea to learn, teach, share, socialise, and communicate and to give mutual support to each other in a friendly, fun environment regardless of ethnicity, religion, political persuasion, ability or disability. I am proud to have had the opportunity to have led this wonderful organisation and now commit to provide the incoming President with any support I can.



Glen Wall

President-Whittlesea U3A Inc.

Financial Report 2023/24 Treasurer

The Whittlesea U3A Income for Operations 2023/2024 was \$135,230.62 from the sources shown in the financial reports.

The operating expenses for 2023/24 were \$131,821.95.

The financial reports show a Net Operating Profit for the 2023/24 year of \$3,408.67.

Whittlesea U3A Inc PO BOX 1157 LALOR VIC 3075 Profit & Loss Statement July 2023 To June 2024		
Income		
Membership subscription	\$42,985.00	
Enrolment Fee	\$9,030.00	
Activity Participant's Payment	\$16,463.00	
Fund Raising	\$13,909.34	
Donations/Gift	\$2,041.87	
Merchandise	\$21.87	
Grants	\$50,548.48	
Total Income		\$134,999.56
Expenses		
Stationary	\$3,698.28	
Postage	\$414.00	
PLC Relocation	\$4,950.45	
Printer Lease	\$1,947.30	
Catering	\$9,523.11	
Promotion	\$19,934.98	
Communications	\$14,910.57	
Computer Cost	\$478.99	
Venues	\$30,679.12	
Class / Course Costs	\$1,313.22	
Technology Resources	\$10,437.95	
U3A Australia Projects	\$2,542.49	
Excursions	\$28,587.34	
Financial Institutions' Fees	\$389.55	
Operational / Statutory Fees	\$2,014.60	
Total Expenses		\$131,821.95
Operating Profit		\$3,177.61
Other Income		
Bank Interest	\$231.06	
Total Other Income		\$231.06
Net Profit/(Loss)		\$3,408.67

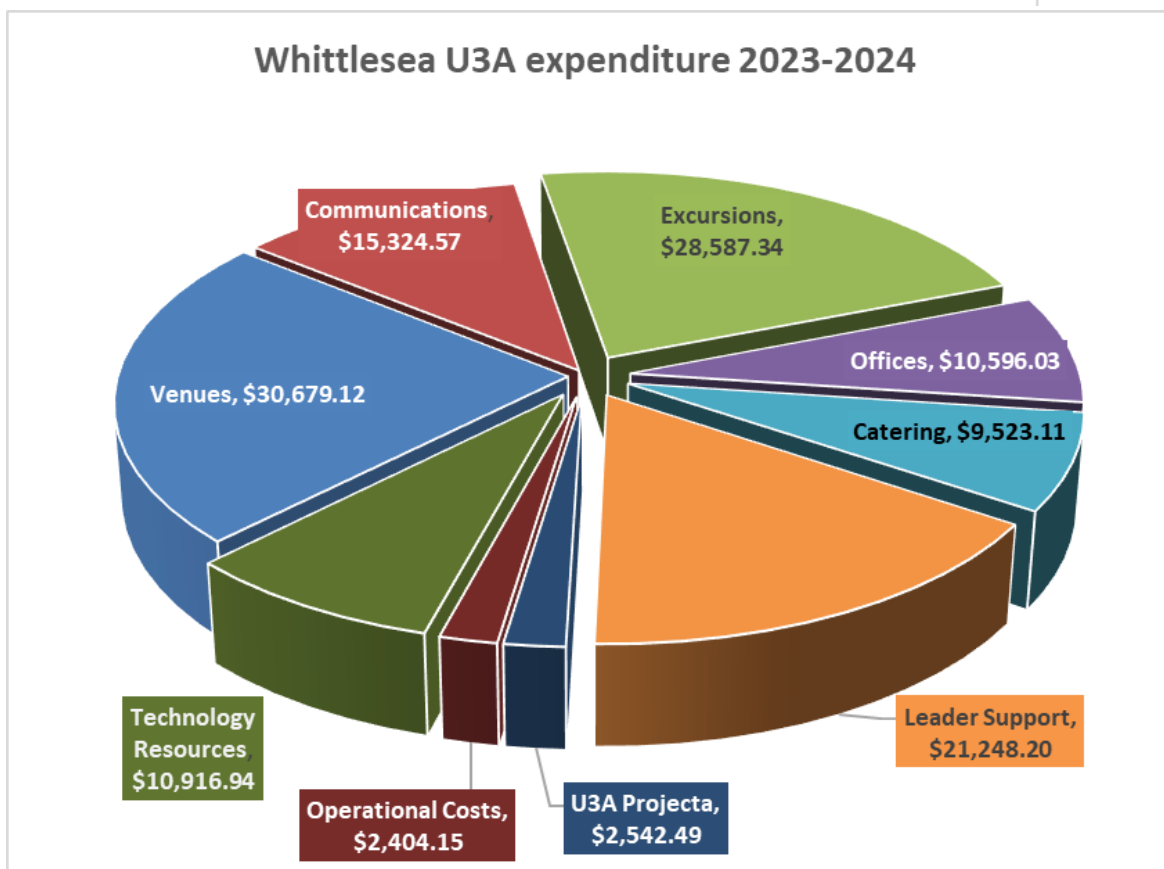
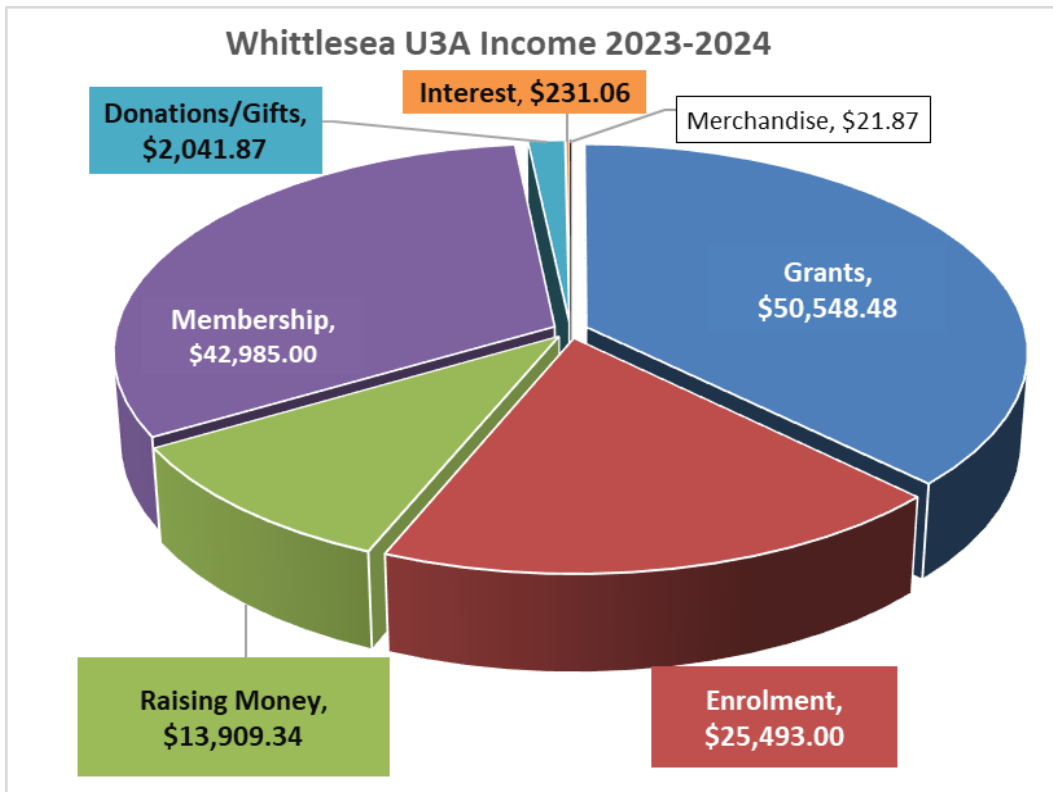
Whittlesea U3A Inc

PO BOX 1157 LALOR VIC 3075

Balance Sheet

As of June 2024,

Assets			
Westpac Cheque Account		\$9,974.12	
Bendigo Bank Saving Account		\$8,870.95	
Bendigo Bank Debit Card		\$30.00	
Bendigo Bank Donations Account		\$1,105.80	
Product Sales / Settlement		\$30.80	
PayPal		\$76.20	
Square POS	\$881.50		
Total Point of Sale (Card Readers)		\$881.50	
May Road Petty Cash	\$194.25		
PLC Petty Cash	\$353.10		
Total Petty Cash		\$547.35	
Merchandise			
Polo Shirts	\$481.69		
E-Book Publishing	\$241.29		
Lanyards	\$2,355.90		
Electronic Resource	\$235.00		
Total Merchandise		\$3,313.88	
Undeposited Funds Account		\$1,672.00	
Bonds			
Y.P.R.L. Bond	\$150.00		
C. of W. Venues Hire	\$100.00		
Laurimar CAC	\$400.00		
Aitken Hill C.C. [Hume Council]	\$200.00		
Total Bonds		\$850.00	
Non-Current Assets			
Computers at cost	\$13,032.51		
PLC Relocation	\$22,893.89		
Total Non-Current Assets		\$35,926.40	
Total Assets			\$63,279.00
Liabilities			
Region Grant		\$0.49	
Provision for Pan Pacific Games		\$7,500.00	
Total Liabilities			\$7,500.49
Net Assets			\$55,778.51
Equity			
Retained Earnings		\$52,369.84	
Current Year Earnings		\$3,408.67	
Total Equity			\$55,778.51



We Certify that these financial statements are true and accurate

Treasurer, Peter Rodaughan:  29th August 2024

President, Glen Wall:  29th August 2024

